

**ROMULUS CENTRAL SCHOOL
ROMULUS, NY 14541**

BOARD OF EDUCATION REGULAR MEETING MINUTES

November 13, 2012

7:00 P.M. - BOARD CONFERENCE ROOM

PRESENT: Robert McCann – President; Seth Brandow – Vice President; Rebecca Jessop; Timothy Kuryla; Kara Mapstone; Thomas Wilson

ABSENT: James O. Somerville

OTHERS PRESENT: Nancy Zimar – Interim Superintendent; Leanne Keel – District Clerk; Robert J. Boulware – Business Manager; Martin Rotz – PK-8 Principal; Christopher Puylara, RFA President; Michael Pane – Athletic Director; Hilary Chaya; Janice Hyde; Lisa Heitmann; Tim Heitmann; Robert Jansen; Jennifer Yuhas; Bernard Wegman; James Mein; David Mapstone; Annie Bachman; Mary McDonald; Linda Mastellar

1. OPENING AND MINUTES

1.1 Call to Order - By Mr. McCann at 7:00 p.m.

1.1.1 Pledge of Allegiance

PUBLIC COMMENTS

1.1.2 Public Comment - *Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his designee.

Tim Heitmann, 9th grade SSCS student and an RCS resident, presented some of his ideas on how to address the negative view of South Seneca students that some community members have expressed. Mrs. Yuhas, a member of the RCS Advisory Committee, updated everyone on tasks and insights that the Committee is exploring for future consideration as well as their creation of a powerpoint of “hopes and fears” to be posted online. Mr. Puylara spoke of alternatives to a merger with a summation statement: “I am waiting for those alternatives to present themselves; unfortunately, time is desperately running out. To throw the word alternatives around without really having any viable alternatives is, in my opinion, an attempt to provide false hope and confusion to the taxpayers of this district. That is something that shouldn’t be happening.”

Mr. Jansen requested the BOE to approve shared JV and Varsity Lacrosse with Seneca Falls CSD. Mr. McCann stated that SFCSD Superintendent, Robert McKeveny, would be notified of this request.

1.2 Resolution to Approve Minutes

1.1.3 Resolution to approve the following: **APPROVED MINUTES**

1.2.1.1 Minutes of regular Board of Education meeting of October 9, 2012

1.2.1.2 Minutes of regular Board of Education meeting of October 23, 2012

Moved: Mr. Kuryla

Seconded: Mrs. Jessop

Approved: Unanimously

1.3 Resolutions, Other

CHANGE BOE MEETING DATE

1.3.1 To act upon the recommendation of the Superintendent to approve the following:

1.3.1.1 Approval of the Agenda

1.3.1.2 To move the December 11, 2012 Board of Education regular meeting to Monday, December 10, 2012, at 7:00 p.m. so as to align the Romulus Central School and South Seneca Central School BOE votes to proceed, or not proceed, with the Advisory (Straw Vote) on the Merger Study.

*1.3.1.3 Add Foundation Grant to resolution 2.2.1.11

*1.3.1.4 Add Mary Jo Shrey to resolution 6.1.1.4

Moved: Mr. Wilson

Seconded: Mr. Kuryla

Approved: Unanimously

SED CENTRALIZATION TIMELINE

1.3.2 To request a modified SED Centralization timeline that extends the Advisory vote minimally one week forward.

Moved: Mr. Wilson

Seconded: Mr. McCann

Approved: Passed with five affirmative votes. Mr. Kuryla voted 'no'.

1.4 Announcements and Reports

SSCS/RCS BOE MEETING DATE SET

1.4.1 Joint meeting of the Romulus Central School Board of Education and the South Seneca Central School Board of Education at 6:30 p.m. on November 19, 2012 at the Ovid High School Auditorium

1.4.2 The next regular meeting of the Board of Education will be November 27, 2012, at 7:00 p.m. in the Board Conference Room.

1.5 Other Items

2. INTERSCHOOL ACTIVITIES

2.1 Romulus Student Forum

2.1.1 Hosted by Student Council – Samantha Seils

Ms. Seils reported on recent and upcoming activities of the Council such as providing input to Principal Rhone on the revised student Dress Code, RCS apparel sale in November, Thanksgiving canned food drive, December hall decorations, bell ringing and Seneca Community Christmas Project.

2.2 Resolutions

FOUNDATION GRANTS APPROVED

- 2.2.1 To act upon the recommendation of the Superintendent to approve the following RCS Foundation Grants to the following individual/organizations:
- 2.2.1.1 Band Instrument Repairs – Hilary Chaya @ \$500.00
 - 2.2.1.2 Weather Station Replacement Part – Susan Fegley @ \$290.00
 - 2.2.1.3 Drug Quiz Team Accessories – Theresa MacCheyne, et al @ \$400.00
 - 2.2.1.4 Getting to Know the World's Greatest Artists – Melanie Shoebridge-Bloom @ \$349.00
 - 2.2.1.5 AP Art History Students Study Art Live – Melanie Shoebridge-Bloom @ \$544.00
 - 2.2.1.6 Youth Leadership Seneca – Martin Rotz @ \$800.00
 - 2.2.1.7 Romulus Run Club – Chris Puylara @ \$1,400.00
 - 2.2.1.8 Ovid Library LIFT Program – Martin Rotz @ \$1,500.00
 - 2.2.1.9 Elementary Fine Arts Seminar – Susan Schrader, et al @ \$3,344.00
 - 2.2.1.10 Marketing Class Trip – Nancy Munn @ \$4,600.00
 - * 2.2.1.11 Beginner Band Instruments, 2012-13 – Hilary Chaya @ \$2,597.00

Moved: Mr. Brandow
Approved: Unanimously

Seconded: Mrs. Jessop

2.3 Announcements and Reports

- 2.3.1 High notes to David Balcer for securing the honor to participate in the NYSSMA Jr. High Area All-State orchestra.

2.4 Other Items

2.4.1

3. REPORTS TO THE BOARD

3.1 Resolutions

POLICIES ADOPTED

- 3.1.1 Upon the recommendation of the Superintendent, authorization of the following Policies:
- 3.1.1.1 Sexual Harassment of Students, #7551 Revised
 - 3.1.1.2 Non-Discrimination and Anti-Harassment in the School District, #3420 Revised
 - 3.1.1.3 Code of Conduct on School Property, #3410 Revised
 - 3.1.1.4 Appointments and Designations by the Board of Education, #1330 Revised
 - 3.1.1.5 Civility, Citizenship and Character Education/Interpersonal Violence Prevention Education, #8242 Revised
 - 3.1.1.6 Code of Conduct, Revised
- Mrs. Mapstone requested that a 'second reading' be waived per RCS Policy #1410 (Policy & Administrative Regulations) and proceed with approval.

Moved: Mr. Kuryla
Approved: Unanimously

Seconded: Mr. Wilson

3.2 Announcements and Reports

MAC DOUGALL SCHOOL HOUSE

3.2.1 President's Report

Mr. McCann updated the membership that the MacDougall School House donation to the School District is moving forward. More information at a later date.

3.2.2 Board Members Forum

3.2.3 Superintendent's Report

STAFF WELLNESS INITIATIVE

3.2.3.1 Wellness Initiative

Mrs. Zimar mentioned that the Initiative is underway building wide and involved biometric screenings, flu shots, and a Pedometer competition for 43 Staff who have chosen to participate.

3.3 Other Items

4. BUSINESS OFFICE REPORTS

4.1 Resolutions

SENECA MEADOWS DONATION

4.1.1 To act upon the recommendation of the Superintendent to approve the following:

4.1.1.1 Treasurer's Report for September, 2012

4.1.1.2 Student Activities Report for September, 2012

4.1.1.3 Increase Revenue Code #A2705 (Gifts & Donations) in the amount of \$1,300.00 from the IESI Corporation (Seneca Meadows) and to increase Appropriations Code #A2110.450-66-1700 (Supplies – Remediation Reading) in the amount of \$400.00 and increase Appropriations Code #A2110.450-77-1700 (Supplies – High School Reading) in the amount of \$900.00 as their support of reading incentive programs for the Romulus Central School.

Moved: Mr. Brandow
Approved: Unanimously

Seconded Mrs. Jessop

NON-MONROE GROUP BENEFITS

4.1.2 To act upon the recommendation of the Superintendent to approve the following

4.1.2.1 BE IT RESOLVED that the Romulus Central School District Board of Education hereby agrees to be a member of, and participate in, the Non-Monroe County Municipal School District Program and furnish health benefits for certain of their officers, employees/retirees and COBRA Participants through such Program; and
BE IT FURTHER RESOLVED that the Romulus Central School District Board of Education, in accordance with Sections 92-a and 119-0 of the General Municipal Law, hereby enters into a Municipal Cooperative Agreement to provide health benefits through a cooperative effort known as the Non-Monroe County Municipal School District Program, and further authorizes the School

Business Manager to sign such Agreement on behalf of the Romulus Central School District.

Moved: Mr. McCann
Approved: Unanimously

Seconded: Mr. Wilson

4.2 Announcements and Reports

- 4.2.1 Internal Claims Auditor Report for October, 2012
- 4.2.2 Revenue Status for Accounts "A" General Fund dated 10/01/12 to 10/31/12; Warrant No. 15 for Accounts "A" General Fund dated 10/16/12, in the amount of \$339,229.21; Warrant No. 17 for Accounts "A" General Fund dated 10/30/12, in the amount of \$304,384.02; Warrant No. 18 for Accounts "A" General Fund dated 10/31/12 in the amount of \$265.10
- 4.2.3 Revenue Status for Accounts "C" Cafeteria dated 10/01/12 to 10/31/12, Warrant No. 7 for Accounts "C" Cafeteria dated 10/16/12, in the amount of \$7,805.20; Warrant No.8 for Accounts "C" Cafeteria, dated 10/30/12, in the amount of \$7,189.38
- 4.2.4 Revenue Status for Accounts "F" Special Aid Fund dated 10/01/12 to 10/31/12; Warrant No. 9 for Accounts "F" Special Aid Fund dated 10/16/12, in the Amount of \$5,925.27; Warrant No. 10 for Accounts "F" Special Aid Fund Dated 10/30/12, in the amount of \$2,687.79
- 4.2.5 Revenue Status for Accounts "H" Capital Fund dated 10/01/12 to 10/31/12; Warrant No. 6 for Accounts "H" Capital Fund dated 10/16/12, in the amount of \$55,735.63; Warrant No. 7 for Accounts "H" Capital Fund dated 10/30/12 in the amount of \$38,554.24
- 4.2.6 Revenue Status for Accounts "TA" Trust and Agency Fund dated 10/01/12 to 10/31/12; Warrant No. 13 for Accounts "TA" Trust and Agency Fund dated 10/16/12, in the amount of \$1,327.89; Warrant No. 16 for Accounts "TA" Trust and Agency dated 10/30/12 in the amount of \$87,685.02
- 4.2.7 Revenue Status for Accounts "TE" Cash Disbursements for 10/01/12 to 10/31/12; Warrant No. 1 for Accounts "TE" Cash Disbursements in the amount of \$110.02

4.3 Other Items

- 4.3.1 Budget review of Interscholastic Athletics Budget Code (A2855)
Mrs. Zimar reviewed the budget stating that there would be a 13% increase over the current year's budget. She reviewed the blended teams costs to and from SSCS, other sports that are now being shared with SSCS, coach's salaries, home contests and expenses, mileage, officials fees, and bus driver's salaries. The number of student athletes was requested which Mrs. Zimar will be providing to the BOE.

5. COMMUNICATIONS

- 5.1 Public Comments * Individual comments will be limited to five (5) minutes, with additional time granted at the discretion of the Board President or his/her designee.

5.2 Resolutions

5.3 Announcements and Reports

5.3.1 BOCES Student Recognition Initiative

5.4 Other Items

6. PERSONNEL APPROVED SUB RATES, APPOINTMENTS, RESIGNATIONS

6.1 Resolutions in Regard to Administrators and Teachers

6.1.1 To act upon the recommendation of the Superintendent to establish rates for long-term substitute teachers retroactive to September 1, 2012:

6.1.1.1 30-59 day commitment @ \$131.00/day

6.1.1.2 60-89 day commitment @ \$164.00/day

6.1.1.3 90+ day commitment @ \$198.00/day

*6.1.1.4 By virtue of the fact of having participated in the Lead Evaluator Training provided by the Wayne-Finger Lakes BOCES, and having successfully completed the Teachscape Program and Assessment, which included the required components, Martin Rotz and Mary Jo Shrey are considered as Certified Lead Evaluators for the 2012-13 school year.

Moved: Mr. Kuryla

Seconded: Mrs. Mapstone

Approved: Unanimously

6.2 Resolutions in Regard to Support Staff

6.2.1 To act upon the recommendation of the Superintendent to approve the following:

6.2.1.1 Accept the resignation of Jaime John, Teacher Aide, effective October 30, 2012

6.2.1.2 Bethanne Bond, Romulus, NY, as a Probationary Civil Service Teacher Aide 1:1, pending NYSED Fingerprinting Clearance, at an hourly rate of \$10.19 per hour for 6-3/4 hours per day that school is in session, effective November 14, 2012.

6.2.1.3 Amanda O'Donnell as Substitute Teacher Aide, Ovid, NY

Moved: Mr. Kuryla

Seconded: Mrs. Jessop

Approved: Unanimously

6.3 Resolutions, Other

6.4 Announcements and Reports

6.5 Other Items

7. CURRICULUM

7.1 Resolutions

7.1.1 To act upon the recommendation of the Superintendent to approve the following Committee on Special Education and Committee on Preschool Special Education issues:

7.1.1.1 To approve the placement of the Committee on Special Education dated September 19, 2012, September 20, 2012, September 26, 2012, September 27, 2012, October 2, 2012, October 4, 2012, October 5, 2012, October 18, 2012, and October 25, 2012. (Student numbers 06236, 06160, 06199, 06612, 06449, 05891, 06150, 06549, 05684, 06030, 05009, 05574, 05932, 06559, 06649, 06652, 05753, 06199, 05886, 05552, 06579, 06549, 06244, 06590).

Moved: Mr. McCann
Approved: Unanimously

Seconded: Mr. Wilson

7.2 Announcements and Reports

7.3 Other Items

8. BUILDINGS AND GROUNDS

8.1 Resolutions

8.2 Announcements and Reports

8.2.1 Update on NYSEG meter
Mr. Boulware reported that the meter will be replaced by NYSEG on November 21, 2012 to correct an issue.

8.3 Other Items

9. TRANSPORTATION

SNOWPLOW AGREEMENTS

9.1 Resolutions

9.1.1 Upon the recommendation of the Superintendent, authorization of the following Agreements:

9.1.1.1 Romulus Central School to renew its Agreement with the Town of Romulus for snowplowing of the various bus turnarounds from January 1, 2013 to December 31, 2013 at the State's prescribed rental rate for equipment and the Town's hourly employee rate.

9.1.1.2 Romulus Central School to renew its Agreement with the Town of Varick for snowplowing of the various bus turnarounds from January 1, 2013 to December 31, 2013 at the State's prescribed rental rate for equipment and The Town's hourly employee rate.

Moved: Mr. Kuryla
Approved: Unanimously

Seconded: Mrs. Jessop

9.2 Announcements and Reports

9.3 Other Items

10. EXECUTIVE SESSION

10.1 Discussion of matters leading to the employment, promotion, demotion, discipline, Suspension, or removal of a particular person.

Moved: Mr. Brandow

Seconded: Mrs. Jessop

Approved: Unanimously at 9:07 p.m.

10.2 A motion was offered to adjourn out of Executive Session at 9:45 p.m.

Moved: Mrs. Jessop

Seconded: Mr. Kuryla

Approved: Unanimously

11. ADJOURNMENT

A motion was offered to adjourn at 9:46 p.m.

Moved: Mr. Kuryla

Seconded: Mr. Brandow

Approved: Unanimously.

12. DISTRIBUTIONS

Note: Items added to the Agenda after it was first distributed (i.e., addendum items) are marked with an asterisk [*] preceding the outline number.

LEANNE B. KEEL
DISTRICT CLERK